

Constitution of the 1st Ballan Venturer Unit

The Unit will follow the Laws, guidelines, and policies set by Scouts Australia and Scouts Victoria.

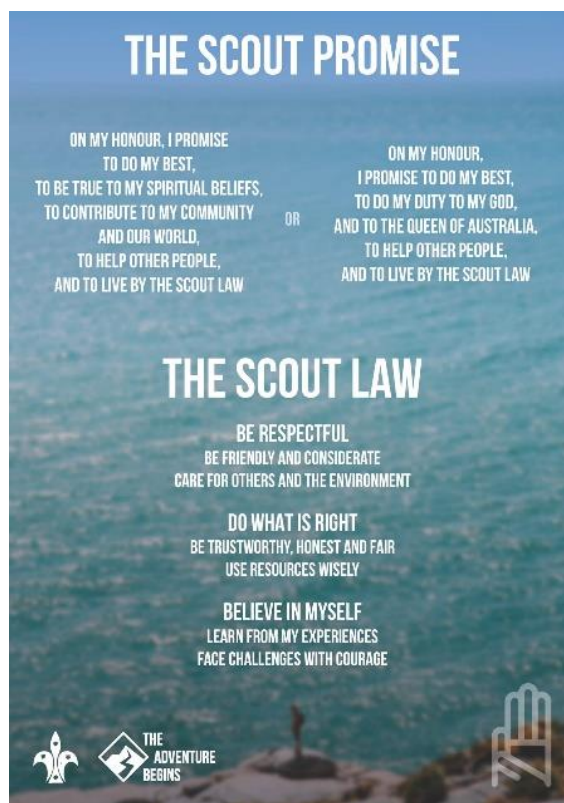
Scouts Australia:

<https://scouts.com.au/wp-content/uploads/2021/04/POLICY-AND-RULES-2020-10th-Edition-Revised-April-2021.pdf>

Scouts Victoria:

[Policies Scouts Victoria | Australia](#)

The Unit will abide by the Scout Law and Promise:-



Programs / Activities / Excursions / Overnight Experiences

Venturer Nights will be (unless otherwise specified) held at the Ballan Hall on Thursday nights during the school term from 6:30 until 8:30, in the appropriate Venturer Uniform.

Program plans and details will be presented to the Unit on TeamApp a minimum of one week in advance, any last-minute details must be communicated within 48hrs before the event via Venturer WhatsApp chat.

15 minutes before the end of each night will be designated for any/all Terrain updates, unless otherwise decided by the Unit.

Correct uniform should be worn to each activity, unless indicated where the appropriate dress for the situation will be worn instead. Appropriate clothing is to be worn at all times when associated with the unit.

Environmental impact should be considered in all Unit activities. Always apply minimal impact practices during outdoor activities.

Illicit Products

Drinking (alcohol), smoking, vaping, and taking any non-prescription drugs is not permitted for any members at any Scout related meeting or activity.

Privacy

Names and other personal information of Venturer Scouts, Leaders and any other members of the 1st Ballan Scout Group shall not be posted on unit or personal public websites, or social media, without their permission, to maintain the privacy of all Venturers, Youth and Leaders.

Devices

The use of personal electronics shall not negatively impact or interfere with the running of the Venturer Unit. This includes phones, headphones, and any other devices.

Respectfulness & Relationships

Be respectful and listen to others views and ideas.

Everyone should feel that they belong and shouldn't be disregarded by anyone for any reason.

Having any sexual relations will not be tolerated at all on Scouting activities. Nor should relationships of any kind interfere with the Unit or how it runs.

Any abusive/bullying/derogative/ or offensive language or acts will not be tolerated by the Unit. Consistent offenders must watch the 'Breaking the Cycle' video and reflect on their actions.

Transport

The Unit is responsible to arrange the necessary transport for \

Fees

Each member must pay program fees by the designated date. This is necessary for the Unit to function properly. Unit Members must also have current Scout registration, Members over 18 must also comply with State policy regarding 18-year-old Venturers. Unit and Leaders can further discuss any issues around payments if necessary.

Equipment

Keep all Unit equipment well maintained. Any issues are to be reported to the Unit Quartermaster, these issues are to be collated in Unit Council.

Any unreasonable damage beyond small wear and tear of Unit equipment will be covered by the member(s) responsible.

All equipment both personal and group, must be used appropriately and safely, any questionable equipment must comply with the federal and state law, as well as scouting policies. E.g. No knives over 3 inches.

Reasonable Adjustment

In accordance with Scouts Australia Diversity & Inclusion Standards the Unit will apply reasonable adjustment to all implementation aspects which maintain the function and operation of the Unit including but not limited to general participation, consequences as a result of actions, event participation, the Achievement Pathways, Program Essentials (Introduction to Scouting, Introduction to Section, and Milestones: participate, assist, lead), Outdoor Adventure Skills, Special Interest Areas and Peak Awards.

Reasonable Adjustment will be considered by and applied appropriately by the Unit Council in consideration to individual circumstances/needs.

Unit Council

A Unit council will be held at a minimum of once every school term, in addition to any other councils that the Unit decides are necessary.

A Unit election will be held at the beginning of every financial scouting year (within the first 4 weeks of term 2).

A Unit council member cannot hold a single position for more than 2 terms.

Before being nominated for a role, each unit member must have the prerequisite of 12 months in the scouting program.

Candidates can be nominated by the Unit or volunteer themselves for the role.

Previous Unit Chair or deputy Chair will run the election alongside the Leaders.

Votes will be anonymous and will be given to the leader to present as figures.

If a member of the unit council leaves, an election will be held within the next month to fill their role.

Unit Council Roles:

Unit Chair –

- Chair all Unit and Unit Council meetings.
- Represent the Unit where required e.g. At District Venturer Council
- Manage and/or delegate running of the Unit program.
- Support, direct and encourage Venturers in their projects and activities within the Unit.
- Manage and/or delegate opening and closing parade.

Deputy Unit Chair –

- Assist the Unit Chair in all their responsibilities.
- Chair Unit and Unit Council Meetings in the Unit Chair's absence
- Fulfill the role of unit Chair when they are unavailable.

Adult Leaders –

- Assist and encourage the Unit Council in running the Unit.
- Provide advice on possible resources and contacts for activities.
- Provide guidance to ensure Unit activities meet Scout, community, legal and safety standards.
- Provide training and support when it is deemed that the Unit Council is not yet functioning to standard.
- Assume the overall responsibility for the Unit as per training standards.
- Support the implementation of Unit program.

If the Adult Leaders consider a decision of the Unit or Unit Council is not in keeping with the aims and ideals of Venturing, then they may exercise the power of Veto.

Treasurer – Must stay in the role for consecutive 2 terms.

- Keep an up-to-date record of all **monies** paid to and by the Unit.
- Receive and process all monies paid to the Unit.
- Encourage all payments to be made electronically.
- Acceptance of cash payments must have the approval of adult leaders and/or unit council.
- All Unit Payments to be made electronically.
 - Electronic payments require 3 signatures.
 - All electronic signature's must come from separate families within our scout group.
- Manage Unit fundraising activities.
- Present the current financial position at all Unit Council Meetings
- Follow-up monies owed for activities.

Secretary –

- Take, distribute, and keep minutes of all Unit Council meetings.
- Send and receive correspondence associated with the Unit and keep records thereof.
- Manage the production, distribution and updating of programs, proposal forms, constitution and other day-to-day paperwork associated with the running of the Unit.

Quartermaster –

- Run the system for the distributing out of the Unit's equipment to its members.
- Manage the maintenance, repair and acquisition of Unit equipment.
- Manage the upkeep of the Venturer space.
- Organise equipment and provisions for unit activities.
- Discuss the coordination of the group gear among activities.

Unit Member – (Not associated with Unit council)

- Be a respectful, helpful member of the first Ballan Unit at all times.
- Help discuss, implement and run a program of Unit activities for the year.
- Ensure that all Members gain maximum benefits from being Venturers.
- Enforce, update, and uphold the Unit's Constitution.
- Recruit new Unit Members.

Disregarding of this Unit Constitution may require a cause for "explanation" and further discussion at the Unit Council with any other concerns if necessary. Continual disregard of instruction will not be accepted. Penalty is to be described by Unit Council to the offender.

Penalties may include but are not limited to, discussion with venturer, removal from activity, discussion with parents, extra duties for reflection, night suspensions, expulsion from Unit.

All those in favour of the 2023 1st Ballan Constitution as written:-

- *For:- Unanimous*
- *Against:-*

2023 1st Ballan Constitution accepted and passed as written on this day:-

- *Date:- Thursday 4th May 2023*

Constitution of the 1st Ballan Venturer Unit

Signatures

Venturer:- _____

Date:- ____ / ____ / ____

Witnessed by

Venturer Leader:- _____

Date:- ____ / ____ / ____

Parent/Guardian:- _____

Date:- ____ / ____ / ____